

## ONLINE CLASSES FOR SUMMER 2018 QUARTER

AC 100 Computerized Accounting  
AC 101 Principles of Accounting I  
AT 273 Office Procedures  
AT 275 Managing Social Media  
CM 250 Business Communications  
CS 101 Introduction to Computers  
CS 235 Spreadsheet Applications  
EN 161 English Composition I  
GE 201 Introduction to Sociology  
GE 211 Drug Awareness  
MA 141 Business Mathematics I  
ME 181 Medical Terminology I  
ME 191 Medical Ethics and First Aid  
ME 201 Medical Coding II  
ME 203 Medical Coding III  
ME 279 Medical Office Practice  
ME 280 Anatomy II  
ME 281 Anatomy III  
MN 120 Business Organization  
MN 130 Customer Service  
RR 101-801 Realtime Multi-Voice  
RR 103-703 Realtime Solid Dictation  
RR 184 Realtime Theory I  
SA 130 Case Management  
WP 254 Word Processing I  
WP 255 Word Processing II

# SCHEDULE OF CLASSES

**SUMMER QUARTER 2018**

**June 25 – September 7**



**Huntington Junior College**

900 Fifth Avenue

Huntington, WV 25701

(304) 697-7550 (800) 344-4522

Website: [www.huntingtonjuniorcollege.edu](http://www.huntingtonjuniorcollege.edu)

## Monday/Wednesday/Friday

### 8:00 – 9:10

AT 257 Publication Design  
DE 291 Dental Instruments

GE 201 Introduction to Sociology  
LA 131 Business Law I  
ME 191 Medical Ethics and First Aid

ME 281 Anatomy III  
ME 283 Clinical Procedures II

### 9:15 – 10:25

AC 100 Computerized Accounting  
CS 101 Introduction to Computers  
DE 294 Dental Seminar

EN 161 English Composition I  
GE 206 Personal and Social Ethics

ME 184 Anatomy I  
ME 279 Medical Office Practice  
SA 210 Prevention Advocacy

### 10:40 – 11:50

DE 295 Dental Office Management  
EN 162 English Composition II  
GE 203 Dynamics of Relationships

MA 141 Business Mathematics I  
ME 181 Medical Terminology I  
ME 182 Medical Terminology II

ME 285 Laboratory Procedures  
SA 230 Adolescence and Addiction  
WP 255 Word Processing II

### 12:00 – 1:10

CM 250 Business Communications  
DE 293 Dental Radiology  
EN 160 English Grammar Skills

GE 200 General Psychology  
MA 242 Business Mathematics II  
ME 282 Clinical Procedures I

ME 286 Pharmacology  
SA 240 Community Mental Health  
WP 254 Word Processing I

### 1:20 – 3:00 (Monday/Wednesday Only)

CM 101 Ethics and Professionalism  
DE 292 Chairside Assisting

GE 204 Current Social Problems  
ME 280 Anatomy II

ME 291 Electronic Health Records  
MN 223 Marketing

## Tuesday/Thursday

### 8:00 – 9:40

AC 211 Cost Accounting  
CS 235 Spreadsheet Applications

EN 160 English Grammar Skills

MN 120 Business Organization  
ME 280 Anatomy II

### 9:45 – 11:25

AC 101 Principles of Accounting I  
AC 210 Managerial Accounting  
CM 210 Public Speaking

CS 101 Introduction to Computers  
MA 141 Business Mathematics I

ME 201 Medical Coding II  
ME 285 Laboratory Procedures  
ME 279 Medical Office Practice

### 11:40 – 1:20

CM 101 Ethics and Professionalism  
CM 250 Business Communications

EN 161 English Composition I  
ME 182 Medical Terminology II

ME 203 Medical Coding III  
MN 240 Project Management  
WP 254 Word Processing I

### 1:30 – 3:10

AC 100 Computerized Accounting

EN 162 English Composition II

GE 205 Social Psychology

### EVENING CLASSES

6:00 pm – 9:35 pm

### MONDAY/WEDNESDAY/FRIDAY

Time	Subject
8:00 – 9:10	
9:15 – 10:25	
10:40 – 11:50	
12:00 – 1:10	
1:20 – 3:00	

Name \_\_\_\_\_  
SS# \_\_\_\_\_

### TUESDAY/THURSDAY

Time	Subject
8:00 – 9:40	
9:45 – 11:25	
11:40 – 1:20	
1:30 – 3:10	

### SUPERVISED LABORATORY TIMES

Monday 3 – 5 p.m.  
Tuesday/Wednesday/Thursday 3 – 6 p.m.  
Friday 1 – 4 p.m.

### EVENING CLASSES

Time	Subject
Tues 6:00 – 9:35	
Wed 6:00 – 9:35	
Thurs 6:00 – 9:35	

### Tuesday

AC 100 Computerized Accounting  
CM 101 Ethics and Professionalism  
CS 235 Spreadsheet Applications  
EC 226 Economics  
ME 191 Medical Ethics and First Aid

### Wednesday

CS 101 Introduction to Computers  
EN 162 English Composition II  
MA 242 Business Mathematics II  
ME 282 Clinical Procedures I

### Thursday

AC 201 Payroll Accounting  
CM 250 Business Communications  
EN 161 English Composition I  
GE 211 Drug Awareness  
ME 281 Anatomy III

**Schedule Subject to Change  
3/5/18**